

Hello and thank you for Choosing Gifts for your Testing Needs! Below I have included the typical process for testing along with contact information, so you receive the best care and attention.

Prior To Testing

- After the Intake, you or your child's background will be discussed with a team to determine the best assessments that should be used
- Once that is determined, this request will be sent to your insurance company for Prior Approval for testing services
 - **Be aware the turnaround time for submission and response from the insurance company can take up to a month for a response**
- Once we receive Prior Approval from your insurance company, you will receive a call from a Testing Examiner to schedule a testing date
- If you have not received communication from the Intake Testing Coordinator (Dana Grimmel) a month after the Intake was completed, please call or email

Day of Testing

- Make sure you or your child gets adequate sleep
- Make sure all prescribed medications are taken before testing
- Testing can take anywhere from 3-5 hours depending on how many tests are being utilized
- We ask you bring a couple of snacks and drink for breaks
- Please bring a jacket or sweater
- If you are dropping your child off, we ask you provide us with your best contact information if we have any questions
- The Examiner will call you once testing is complete

After Testing

- After Testing is complete, Examiners need to score and meet with the team to discuss results in order for us to write a comprehensive report
 - **This can take time as we can go through multiple drafts to provide you with the most accurate report**
- Once the report is complete, we will call you to schedule a Feedback Session
- **If you have not been contacted in 8-10 weeks after the Testing, please contact us**
- We can provide you with a copy of report and send the report to whomever you would like
 - If you would like us to send a copy, a release will need to be filled out
- Testing materials, questions, and raw data cannot be distributed due to legal/ethical concerns
- **Testing Coordinator: Dana Grimmel**
- **Email: dgrimmel.giftspsych@gmail.com (best method)**
- **Office Phone: 410-356-2007**
- **Office Fax: 410-356-2099**

COVID-19 Precautions

- Please contact the office if you present with any symptoms or if you live with somebody who has current symptoms or is positive for COVID-19
- We will be calling the day before the test to confirm the appointment and ask you our COVID-19 screening questions
- Hand sanitizer use is required upon entering the office
- Both client and guests must wear a mask at all times in the office
- We require that the mask we provide at arrival must be worn at all times
- A temperature will be taken upon arrival
- Parents/ Guardians/ Guests who are accompanying the client are asked to leave the office if possible

We look forward to working with you and appreciate your help with this process. If you have any questions or concerns, please contact us.